**CSCS Travel Awards**

Eligibility:

* Students are eligible for one (1) award per academic year and preference will be given to students who have not previously won.
* Students must still be registered full-time at the time they present their work.
* Students must have completed at least a half credit graduate course as required by the CSCS.~
* Students must have been enrolled in the CSCS for a minimum of 6 months.
* Reimbursement will only cover expenses incurred during meeting dates.
* Awardees must submit original receipts relating only for the following\*^:

*Airline (excluding baggage fees): receipt plus boarding passes if available~*

*Hotel (daily room rate only): original copy of bill in student’s name*

*Car Rental: original rental agreement including credit card receipt*

*Taxi: original receipts+*

*Rail/Bus: original receipts/tickets~*

*Meals: original food receipts; if tip paid and not reflected on receipt – credit card*

 *receipt showing tip should be included; individual receipts should be requested if*

 *if more than one guest at table@*

*Conference registration fee*

\* Subject to final approval by the CSCS Awards Committee Chair.

\*\* The student’s supervisor assumes responsibility for the appropriate use of these funds.

\*\*\* One form of travel to/from meeting city location allowed – lowest available.

^ Receipts must be submitted within 2 months following return of meeting.

~ PhD students more than 2 years into their training must have completed the 2 JCV course requirement.

+ Must contain descriptor of use. Allowed one return trip between hotel and conference center per day covered where there is no other public transportation available. Where conference provides complimentary shuttle service, no additional transportation expenses will be reimbursed.

@ Alcoholic beverages and any charges pertaining to same will not be reimbursed.

Award Amount: Up to $500.00 Cdn (3 awards per competition, maximum)

(Allotments of money will vary depending on the extent of donations in support of this particular initiative.)

Deadline:

Fall Competition: October 1st *(meetings between September 1st to February 28th inclusive)*

Spring Competition: April 1st *(meetings between March 1st to August 31st inclusive)*

Documentation Required:

* Letter from the student requesting funding.
* Accompanying letter of support by the supervisor\*\* attesting that there is financial need and no other source of funding available for the student.
* Copy of the abstract to be presented.
* Copy of the letter from the organization accepting the abstract for presentation to that particular meeting.
* Photo copy or ROSI version of student’s transcript.

Documentation should be emailed, mailed and/or delivered to:

 Dr. Margaret Rand, Chair, Awards & Scholarships Committee

 Cardiovascular Sciences Collaborative Specialization

 263 McCaul Street, Rm 413, 4th Floor

 Toronto, ON M5T 1W7

 cv.program@utoronto.ca